

External Appeal Form

Please ensure to fill this form correctly. Incorrect or incomplete forms will result in delays or rejections.

Student Name:	Phone:
Student Number:	Email:
Course Name:	Date:
Address:	

I have received Ashley English Language Institute's Decision on my Internal Appeal & wish to appeal Externally to:

- Australian Council for Private Education and Training (Domestic Students)
- Overseas Students Ombudsmen (International Students)

Internal Appeal Information

Date of AELI receiving my complete Internal Appeal Application:

Date of AELI's decision on my Internal Appeal Application:

Please note: You must appeal externally within 10 working days from the date of AELI's internal appeal decision. During this time and while the appeal is being considered, you must attend all classes.

External Appeal Information

Australian Council for Private Education and Training (ACPET) - Tel: 1800 657 644

Overseas Students Ombudsmen (OSO) – Tel: 1300 362 072

Student Declaration: A AELI staff member has assisted me in accessing and submitting my external appeal application. I have submitted all required documentation and information in line with ACPET or OSO's external appeal requirements. All information provided by me in this form is accurate, true and correct.

Student Signature:	Date of submitted External Appeal Application:
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Office use only			
Application Received By	Name:	Signature:	Date:
Action Taken By	Name:	Signature:	Date:
Comments:			